

PORT BYRON LIBRARY

BOARD OF TRUSTEES

November 2, 2017

Meeting called to order by B. Loomis at 6:00PM

Present: Rebecca Loomis, Roberta Green, John Todd, Kathy McLoughlin, Mary Jo Kolczyinski, Evalyn Taylor, Anna Chappell, Rose Fasci

Excused: Susan Alexander, Janine Svitavsky

Absent: Courtney Tanner

Becky opened with recap of the FLLS Annual Meeting (attended by Becky, Evalyn, Anna) showed a diagram of “Transformational Trustees”, discussed trustee roles.

Additions to Agenda E. attended a Cayuga Connect meeting at Seymour. They are looking for board and patrons to attend a meet-and-greet with county legislators at Seymour on Tuesday, Nov. 28th. E. emphasized: Cayuga Connect specifically requested NON-staff attendance

Minutes moved: R Green, 2nd: J Todd, passed unanimously.

Treasurer’s Report (attached) submitted by R. Fasci

Director’s Report

October statistics: 1474

Annual meeting

Projects of the library’s Knitting Club will be featured in the display case for November

\$420 has been donated in memory of Wes

Assistant Director’s Report

Hand out (attached) summarizing:

Training/FLLS events: October – Annual Meeting, Strategic Planning training

November – 1 on 1 w. Jenny Shonk, Transforming Libraries, Grant Writing

Programs held in October – Regular: Storytime and Knitting

Completed the 3rd session of Exploring Science (with much positive feedback)

Nation Games Week is this week. Advertised on the website and FB

NY Spirits (geared at a teen/YA audience) had 22 in attendance

Grants – We’ll be applying for the Rosen grant again in January 2018 and looking into one to offer programs for families of children with Autism

Old Business

Take a Look! The board toured the library to look at it with ‘fresh eyes’ and discussed what could be improved. May talk to Eagle Scouts about building shelves for book-sale books.

Book drop needs to be repainted and new lettering.

New Business

Motion made by J. Todd, seconded by Mary Jo Kolczyinski to use up to \$1,500 in Senator Helming money for AV equipment

At the December meeting the board will discuss job descriptions, approve final copy of the Personnel Manual, and hold a very brief executive session.

Next Meeting December 14, 2017

Meeting adjourned without objection at 7:15

Respectfully submitted: R. Green