PORT BYRON LIBRARY

BOARD OF TRUSTEES

March 17, 2018

Present: Roberta Green, Susan Alexander, John Todd, Janine Svitavsky, Julie DeWolf(excused), Kathy McLoughlin, Mary Jo Kolczynski, Evalyn Taylor, Anna Chappell

Call to Order: 6:03

1. Minutes approved unanimously

2. Treasurer’s Report: see attached, Janine Svitavsky moved to approve, Mary Jo Kolczynski seconded, passed unanimously

3 Director’s Report

1. Stats for February were 917 but includes snow days and holidays, circulation for 2017 was 13,839 books, we had $9198 in gifts and grants, we provided 4378 books to other libraries and received 3025 books. The library had 1,784 hours in operation for the year.
2. We need a new computer switch for 24 ports. The new switch will be $75, Eric will get it and we will setup. John Todd moved, Kathy McLoughlin seconded, passed unanimously
3. Cathy Applebee has submitted her resignation. She would still like to help out when possible. Board will need to consider finding a replacement.
4. The new computers are here and in use
5. We will ask for $8000 from the tax levy. Susan Alexander moved, John Todd seconded, all in favor by individual vote; see attached

4. Assistant Director’s Report

Anna did a wonderful presentation on all of the programs the library had this year. The library provided 87 programs in 2016, and 225 in 2017! Anna is working with the Food Bank of CNY to feed kids at the library during the summer.

5. Old Business

The refrigerator is not working properly. Board voted to replace using building fund money. Kathy McLoughlin moved, John Todd seconded, passed unanimously

6. New Business

A. Maureen Conner was unanimously voted in as a new member to the board

B. Election of Officers

Voted and approved: new officers are; President Susan Alexander, Vice President Julie DeWolf, Treasurer John Todd, Secretary Janine Svitavsky

Adjournment; 6:42

Next Meeting April, 2018 at 6 pm

Respectfully Submitted

Susan Alexander

April 5, 2018 meeting