PORT BYRON LIBRARY

BOARD OF TRUSTEES

February 1, 2018

Present: Roberta Green, Susan Alexander, John Todd, Janine Svitavsky, Julie DeWolf, Kathy McLoughlin, Mary Jo Kolczynski, Evalyn Taylor, Anna Chappell

Call to Order: 5:56 pm

Rebecca Loomis resigned from the board of trustees as of January 17, 2018. Board accepted her resignation

1. Minutes moved by John Todd, seconded by Mary Jo Kolczynski; passed unanimously
2. Treasurer’s Report: see attached. Janine Svitavsky moved, John Todd 2nd , passed unanimously
3. Director’s Report
4. Statistics for January(with 3 snow days) were 1077
5. Display case for February is “go on a blind date with a book” The books are covered so they are a mystery
6. 2017 outgo is more than income by some $9,527 but grant money expenditures are not calculated
7. Letter has been sent to Senator Helming detailing $5100 in possible expenditures
8. We need possibly 3 new board members. Some possible names were discussed.
9. Mary Riley would like to be our new bookkeeper and will be paid at same salary. Susan Alexander moved and John Todd 2nd, board approved unanimously
10. Assistant Director’s Report
11. Anna explained more about being fine free. Inter library loans, lost, damaged, or missing items, and science kits will still have fines attached. Blocks on cards, and replacement fees will be the result of not returning items after 30 days.
12. Anna looked into new routers for the library. We should be able to get 80% off with financial assistance. We currently have no filters on our computers. The new routers would come with Sepa filters which could be temporarily turned off if need be. Upscale business internet, automatic backup, and Rex will keep track of and fix problems. Startup date will be 7/1/18. Board accepted with condition that we will own them and the cost will be $250.00 per year. John Todd moved, Mary Jo Kolczynski 2nd
13. Anna has been giving away free books, bookmarks and free book coupons at food pantry and at the free meals at churches. The books come from book sale.
14. Winter break plans include movies and Escape Rooms. Cathy Applebee is back and helping with winter break programs.
15. Anna got a Family Literacy Grant for $200-300. She wants to extend the summer reading program and library outreach. We may host CNY Food Bank lunches in summer for kids.
16. The cost for 2 new laptops for bookkeeping and projecting is $ 1638.86. We can use Building Fund money. Mary Jo Kolczynski moved, Julie DeWolf 2nd, passed unanimously
17. Advocacy Day is February 28th in Albany

Next Meeting: March 15, 2018

Adjournment: 7:00 pm