

Port Byron Library  
Board of Trustees  
May 3, 2018

Present: Susan Alexander, Maureen Conner, Julie DeWolf, Kathy McLouhlin, John Todd, MaryJo Kolczynski, Evalyn Taylor, Anna Chappell and Janine Svitavsky

Call to Order: 6:01 pm

Minutes read (motioned Kathy McLouhlin 2nd Susan Alexander) passed unanimously  
Treasure report read passed unanimously

Directors Report presented by Evalyn Taylor

- April Statistics: record high
- Display case: planning Spring Vacation
- Library proctored Florida State exam for patron
- Yard needs attention
- Survey (see new business)
- Electronic recycling items to be set to BOCES

Assistant Directors Report presented by Anna Chappell

- April Statistics StoryTime/Home School
- Spring Break review
- Summer Program plans
- Open House Plans
- Laptop changes and replacement

New Business

- Boy Scouts & Bookshelves Voted on wood type and finish  
Oak (motioned Julie DeWolf 2nd Mary Jo Kolczynski ) passed unanimously  
Stain (motioned Julie DeWolf 2nd Kathy McLouhlin) passed unanimously
- Laptop: recently purchased one does suit need-presentation or movies  
Use it to replace glitching existing PC and purchase one for presentation or movies  
(motioned John Todd 2ndMary Jo Kolczynski ) passed unanimously
- Safety concerns 2: Parking Lot fill needed and dark parking lot. Evalyn will seek information from Charlene Town Clerk
- Survey will be read by Janine with a report submitted June meeting

Next Meeting June 7th  
Adjournment 6:45 pm

Respectfully Submitted  
Janine Svitavsky May 3, 2018