

PORT BYRON LIBRARY

BOARD OF TRUSTEES

November 8, 2018

Present: Susan Alexander, John Todd, Janine Svitavsky (excused), Julie DeWolf (excused), Maureen Conner, Kathy McLoughlin, Mary Jo Kolczynski, Evalyn Taylor, Anna Chappell

Call to Order: 6:02 pm

1. Minutes approved by Mary Jo Kolczynski; seconded by John Todd
2. Treasurer's Report: Tabled until next month due to questions
3. Director's Report
 - A. Statistics for October: 2052 highest circulation ever
 - B. Display case is "Rosie the Stink Bug"
 - C. Sexual Harassment Policy, board adopted policy as written. Kathy McLoughlin moved, Maureen Conner seconded
 - D. Evalyn Taylor announced retirement on August 15, 2019
 - E. \$125 made so far during book sale
 - F. Five year planning committee required
 - G. Board approved contribution of \$472.55 for use of overdrive content in order to make ebooks and downloadables available
4. Assistant Director's Report
 - A. Homemade holidays Saturday after Thanksgiving
 - B. Cornell Raptor Program, 2 programs with 62 and 43 people attending
 - C. story hours with 44 kids and 19 adults attending

5. Old Business

- A. Annual Meeting Report, stats show that our library is doing well
- B. Need to form a Personnel Committee

Next Meeting ; December 6, 2018

Adjournment: 7:04