PORT BYRON LIBRARY
BOARD OF TRUSTEES
November 8, 2018

Present: Susan Alexander, John Todd, Janine Svitavsky (excused), Julie DeWolf (excused), Maureen Conner, Kathy McLoughlin, Mary Jo Kolczynski, Evalyn Taylor, Anna Chappell

Call to Order: 6:02 pm

1. Minutes approved by Mary Jo Kolczynski; seconded by John Todd
2. Treasurer’s Report: Tabled until next month due to questions
3. Director’s Report
   A. Statistics for October: 2052 highest circulation ever
   B. Display case is "Rosie the Stink Bug"
   C. Sexual Harassment Policy, board adopted policy as written. Kathy McLoughlin moved, Maureen Conner seconded
   D. Evalyn Taylor announced retirement on August 15, 2019
   E. $125 made so far during book sale
   F. Five year planning committee required
   G. Board approved contribution of $472.55 for use of overdrive content in order to make ebooks and downloadables available
4. Assistant Director’s Report
   A. Homemade holidays Saturday after Thanksgiving
   B. Cornell Raptor Program, 2 programs with 62 and 43 people attending
   C. Story hours with 44 kids and 19 adults attending

5. Old Business
   A. Annual Meeting Report, sats show that our library is doing well
   B. Need to form a Personnel Committee

Next Meeting: December 6, 2018
Adjournment: 7:04