

**Port Byron Library
Board Meeting
Sept 6, 19**

Present: Susan Alexander, President Julie DeWolf, VP, Treasure: Maureen Conner, Secretary: Janine Svitavsky, Mary Jo Kolczyinski, Kathy McLoughlin, Patricia Brazak

Call to order: Start time: 6:06pm

Minutes

Motioned by Julie DeWolf 2nd: by Kathy McLoughlin Passed: Unanimously

Treasured Report

None : Maureen Conner AB

Director Report: Presented by Anna Chappell

Circulation Stats: June:1275, July:1307, August 1764 Down from 3230/18

Display Case: Local Family History

Book Club:

Many Maintenance items:Window leaking- check with landlord

Other item: door knobs, faucets etc. Anna will Contact Bob Dawson

2 new employees:Gabby Ringmacher and Willie Jean Kimball

1 new volunteer: Christine Rockwood / Wednesday night closer

Anna is seeking to have closers always work in pairs at night

1st training by FLLS

Food Pantry:Huge success next October 29th

Book Sale:ongoing 25cents, then bag sale

Story Time with Gabby starting

Scheduled Carpet cleaning

Painting class

Mouse issues: in the ceiling, passed on but found

Hooks and Needles: Tuesdays @6:15

Excel class: Anna wants to take 2 classes at CCC

Motioned by Kathy McLoughlin 2nd by:Julie DeWolf Passed: Unanimously

Copier:solid maybe

Fax: Local free Long Distance [lower price] and receive 10 cents per page to print

Assistant Director Report:Position voided in the future, as 2 part timers replaced the 1 position

Motioned to adjured: 6:38 pm

Motioned by Janine Svitavsky 2nd: by Susan Alexander Passed: Unanimously

Next Meeting: Oct 3 at 6pm