

Port Byron Library

BOARD MEETING

6:00 p.m. February 6, 2020

MINUTES

PRESENT Susan Alexander (President), Julie DeWolf (Vice President), Patty Brazak (Secretary Pro Tem), Mary Jo Kolczynski, Kathy McLoughlin.

Others Present: Sarah Glogowski of FLLS, Nora Burrows of FLLS, Hal Lewis, Shelley Lewis, Helen Walter-Terrinoni, Mr. Terrinoni, Matthias Mullins, Glenn Alexander, Anna Chappell.

PRESIDING The Meeting was called to order at 6:02 PM

AGENDA The agenda was unanimously approved as presented, with the addition of #8 under new business. - Motion by Kolczynski / Second by Brazak

PUBLIC COMMENTS

1. Helen Walter-Terrinoni suggested the Board bring in a mediator, and would like answers before the next meeting. DeWolf responded that research would be needed. Ms. Walter-Terrinoni also commented, "Sarah said no, so Susan said no."

SECRETARY'S MINUTES

The Secretary's Minutes of the January 23, 2020, meeting were unanimously accepted - Motion by Kolczynski / Second by McLoughlin

New Business:

1. The resignation of Library Director Anna Chappell was unanimously accepted.
- Motion by McLoughlin / Second by Brazak
2. Library Board of Trustees Meeting Dates were decided to be on the first Thursday of each month at 6:00 pm, at the Library, with the exception of July and August in which there would be no meetings. - Motion by Kolczynski / Second by DeWolf
3. All board members completed, signed and dated Conflict of Interest forms, which were given to the Board President.
4. Committee Assignments were decided as follows:
 - Annual Report: Alexander
 - Search Committee for Director and Bookkeeper: Brazak, McLoughlin and DeWolf
 - Personnel (Library Staffing): Kolczynski, McLoughlin and DeWolf
5. The Budget for 2020 was discussed and unanimously approved as presented. - Motion by Kolczynski / Second by Brazak
6. The School Ballot Referendum for 2020 request will stay at the present level.
- Motion by Kolczynski / Second by Brazak

7. Library staffing – allowing extra hours for the current staff was unanimously Approved. - Motion by Kolczynski / Second by Brazak
8. Staff member Gabrielle Ringmacher's resignation, effective Feb. 21, 2020, was unanimously accepted. - Motion by Kolczynski / Second by McLoughlin

Old Business:

1. The monthly financial report for Dec 2019 / Jan 2020 was reviewed and unanimously accepted. - Motion by Brazak / Second by DeWolf

ADJOURNMENT

The meeting was adjourned at 6:51 PM.

The next meeting will be the Annual Meeting: March 5, 2020, at the Library.

Respectfully submitted,

Patty Brazak, Secretary Pro Tem