

Port Byron Library
Board of Trustees Meeting
November 5, 2020

Meeting called to order at 6:00 P.M. by President Hal Lewis
Present: Julie, Susan, Mary Jo, Patty Absent: Cathy

Last meeting's minutes not available.
Treasurer's report not available.

Old business:

Vote for Director - Benjamin L. Love - 5 members approved
Vote for new employee - Amy Lamouroux - 5 members approved
Vote for new trustee Mary Beth Howell - Motion - Susan, Second Mary Jo, 5 approved
Internet Connection Options:
Internet TDS- \$20.00 increase to \$74.23 + tax/mo. No contract - keep Spectrum as backup.
Hal - other options available in July CIPA (Spectrum) . Suggest we go with TDS - switch in July
Motion Susan , second Mary Jo 5 Approved to go with TDS til July.
Julie will make arrangements. Hal will advise Rex at FLLS.
Website update: Hal has been working on it - will teach Julie.
Book Club on hold -
Boy Scouts and Girl Scouts still meeting at library.
On line story time - no report.
Phone and answering Machine update: - 2 cordless phones needed - no progress.
Susan reported copier has been purchased.
Carpet cleaning - Julie reported 2 quotes \$375.00 and \$474.30 2x/yr. \$260.00 1 time only.
Julie will do more research.
Gutters need attention and handicapped sign is not legal. On hold for more information.,
Fire extinguishers have been replaced - old ones donated to PBFD.
Susan reported front door has been fixed - back door still be done - she will follow up.
Susan reported Kozy advised furnace needs repairs parts under warranty. Maintenance contract
would be \$299.00/year 2X/yr
Motion to contract with Kozy for maintenance contract made by Susan, second by Julie
All 5 members approved, passed.
Handicapped sign needs to be replaced- Hal working on it.
Discussion regarding camera system:
Hal reported 4 cameras for inside would be approx. \$150.00. We should have 2 cameras
Outside , 1 at each entrance . Suggest 8 camera system- wired with monitor at desk,
With remote access - will do more research.

New Business:

Discussion to update computers Only 1 is under warranty due to expire in 2023.
6 are not under warranty - replace 2 per year - not compatible with Windows 10
Windows 10 on back office computer only. Suggest Ben be given this project.

Discussion regarding CIPA Childrens Internet Protection Act - it will be available in July
Motion by Julie, Second by Susan to subscribe -
All 5 approved, passed.

We need to advertise for the bookkeeper's position.
Check with FLLS - Hal will follow up.

New Business continued:

Julie motioned, Susan seconded
Drop off paint Lock 52
All 5 approved, Passed.

Susan discussed letter from NYSEG regarding ESCO green energy choice.
Will our energy costs be lower? Try it - we can cancel anytime.

The book sale brought in \$111.00- we will do another before Thanksgiving.

Susan - her Mother has donated a table - it has been refinished. We accept.

Julie reported on recent movie nights- 4 movies too many - limit to two.
Continue movie night.

Susan motioned to adjourn - Julie seconded - All approved, passed.
Adjourned at 7:08.