**Port Byron Library**

**BOARD MEETING**

6:00 p.m. March 5, 2020

**MINUTES**

**PRESENT** Susan Alexander (President), Julie DeWolf (Vice President), Patricia Brazak (Secretary Pro Tem), Mary Jo Kolczynski, Kathy McLoughlin.

 **Others Present:** 13 members of the public, 2 members of Finger Lakes Library System and Port Byron staff member Willie Jean Kimball

**PRESIDING** The Meeting was called to order at 6:01 PM

**AGENDA** The agenda was unanimously approved as presented. - Motion by Kolczynski / Second by DeWolf

**PUBLIC COMMENTS** - No public comments

**SECRETARY'S MINUTES**

 The Secretary's Minutes of the February 6, 2020, meeting were unanimously accepted - Motion by McLoughlin / Second by Brazak

**New Business:**

1. A verbal note of appreciation and thanks were given to staff members Gabby, Evalyn and Willie for their hard work.
2. The Search Committee has meet and is working on a job posting for the director position which will be posted shortly.
3. The board and staff gave an overview of upcoming winter break programming at the library.
4. A motion to approve the purchase of a conference table and file cabinet was unanimously approved. – Motion by Kolczynski/ Second by DeWolf.
5. The New York State Annual Report was reviewed by the board. A motion to approve the acceptance of the New York State Annual Report was unanimously approved as presented. – Motion by DeWolf/ Second by Kolczynski.
6. The following candidates were approved unanimously for terms on the Port Byron Board of Trustees:

Hal Lewis – 8 public votes (unanimous). Motion by McLoughlin/Second by Brazak.

Julie Smith – 8 public votes (unanimous). Motion by Brazak/ Second by McLoughlin.

1. The following Executive Committee was approved unanimously:

President – Hal Lewis

Secretary – Patricia Brazak

Treasurer – Susan Alexander

8 public votes (unanimous) for the slate of officers. Motion by DeWolf/Second by Brazak.

**Old Business:**

1. The monthly financial report for March 2020 was reviewed and unanimously accepted. - Motion by DeWolf/ Second by Kolczynski.
2. The Board thanked Board Member Julie DeWolf for her board service.

**ADJOURNMENT**

 The meeting was adjourned at 6:21 PM.

The next meeting will be the April 2, 2020, at the Library.

 Respectfully submitted,

 Patricia Brazak, Secretary