Meeting Minutes – Port Byron Library Board of Trustees

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| **Meeting Information** |
| Date: March 3, 2022 |  | Location: | Port Byron Library |
| Time: | Start: 6:15 pmEnd: 6:55 pm | Meeting Type: | Board of Trustees Monthly Meeting |
| Called By: | Joyce Alfred | Facilitator: | Bernie Tomasso |
| Submitted by:  | Mary Beth Howell | Approved by: |  |
| Attendees: | Bernie Tomasso, Hal Lewis, Mary Beth Howell, Patricia Brazak, Bernie Redmond, Absent: Joyce Alfred |
| Guests:  | Ben Love (Library Director), Willie Kimball, Dan Mills, Susan Alexander, Amanda Hare |
| **Reports** | **Presenter** | Motion:  |
| 1 | Approve Meeting Agenda | Bernie Tomasso | Motion: To approve the meeting agendaFirst: Hal LewisSecond: Patricia BrazakAll Approved |
| 2 | Approve Meeting Minutes from Previous Meeting | Bernie Tomasso | Motion: To approve meeting minutesFirst: Bernie RedmondSecond: Mary Beth HowellAll Approved |
| 3 | Treasurer’s Report* None at this time – Ben will talk about it in his directors report
 |  | Motion: To approve treasurer’s reportFirst:Second: All Approved |
| 3 | Director’s Report Annual Report* Trustee information added to annual report
* Operating Funds – School, Cayuga County, Local Aide (Finger Lakes), State Aide, Community Fund Tompkins County, Gifts, Fund Raising, Income from Investments, Library Charges (printing fees, missing items), Transfer from Capital Fund to Operating Fund (for computers and software)
* Expenditures – Salaries, benefits, Print materials, Digital materials, DVDs
* Building repairs
* Operation and Maintenance of building
* Office and Library Supplies, Internet phone, postage, Booking Keeping Services, Artists/Performers, Equipment, Tables, Computers, Tents, Cameras, Miscellaneous expenses, Deep Freeze
* Ben applied for grant to buy books for summer reading program.
 | Ben Love |  |
| **Old Business** | **Motion By** | **Approved By** |
| **1** | **Ancestry** * Ben has a meeting with Hank next week to see if it will be worth getting ancestry and/or Heritage quest for the library. Ben will give an update at next meeting.
 | N/A | N/A |
| **2** | **Handicap Door*** Ben has not been able to get another quote. Bernie T suggested to Ben that we just go with the quote we have. Ben said give him 1 more month to look for a 2nd quote.
 | N/A | N/A |
| **New Business** | **Motion By** | **Approved By** |
| 1 | Annual Meeting (Election of Officers)* President – Joyce Alfred expressed interest in being President. No one else is interested. - Cast 1 ballot for Joyce Alfred as President
* Vice President – Bernie Tomasso expressed interest in being Vice President. No one else is interested – Cast 1 ballot for Bernie Tomasso for Vice President
* Secretary – Mary Beth Howell expressed interest in being Secretary. No one else is interested - Cast 1 ballot for Mary Beth Howell for Secretary
* Treasurer – Bernie Redmond expressed interest in being Treasurer. No one else is interested - Cast 1 ballot for Bernie Redmond for Treasurer
* Dan Mills expressed interested to become a board member
* Amanda Hare has expressed interested to become a board member
 |  | All board members approve Dan Mills and Amanda Hare as board members. |
| **Public Comments** |  |  |
| 1 | Dan Mills – new to the meeting – Regular Patron – looking to be a member on the board. Yoga – nothing on this at this time Legislature is pushing that there is no sales tax on book sales. Bernie suggests everyone call your Legislature and express that you are in favor for no sales tax on book sale.  |  |  |
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| Meeting Adjourned | Motion: To adjourn the meetingFirst: Hal LewisSecond: Patricia Brazak | All Board Members |
| **Other Notes & Information** |
| Next Meeting April 7th @ 6pm |