Port Byron Library Board of Trustees

Agenda

September 1st, 2022

6PM

1. Call to Order:
2. Roll Call-Quorum:
   1. Approval of Agenda
   2. Approval of the Minutes
3. Public Opening Comments (Limit 3 minutes per person)
4. Treasurer’s Report
5. Director’s Report
6. Old Business
   1. Hiring Librarian
   2. Temporary Librarian Contract Extension
   3. Personnel Manual Update
7. New Business
   1. Approval of Assistant Director’s Resignation
   2. Terms for Assistant Director Position Posting
   3. By Laws Update & Posting
   4. Budget Posting Regulations
   5. Canal Day
   6. 2023 Trustee Education Requirements
   7. Daily Cash Donation Security and Reporting
   8. Paid Leave Tracking and Reporting
8. Public Closing Comments (Limit 3 minutes per person)
9. 10 Motion to Adjourn