

Meeting Minutes – Port Byron Library Board of Trustees

Meeting Information			
Date: June 1, 2023		Location:	Port Byron L: 10
Time: 6:00p		Meeting Type:	Board of Trustee
Called By:	Joyce Alfred	Facilitator:	Joyce Alfred
Submitted by:		Approved by:	
Attendees:	Joyce Alfred, Hal Lewis, Bernie Tomasso, Amanda Hare Andrea Seamans, Steve Rachel Kepple, Bernie Redmond, absent: Mary Beth Howell, Steve Whipple, Sharon Mills		
Guests:	* Amy Lamoureux		
Reports		Presenter	Time Allotted
1	Approve agenda	Joyce	
2	App. Meet. Min. May Motion: Andrea 2nd: Bernie Redmond	Joyce	
3	Director's Report <ul style="list-style-type: none"> • done event cal. • annual report bullet sheet • payroll report • school visit 15th, has bags ready - summer reading peek • safe broken, Ray to investigate to repair or replace • take front door apart to fix lock issue • construction grant for led lights, paint, flooring 	Amy La. Motion: Bernie Redmond 2nd: Hal Lewis	
4	Treasurer's Report M: Rachel 2nd: Hal Lewis Approve: All not a bunch	Bernie Red.	
	NYSEG bill way down help of Dept. of Soc. Change		

Old Business		Motion By	Approved By
1	Personnel Manual • still working on - home stretch		
2	Staff Eval. Forms • PB Director Eval. Policy, Survey, Eval. Form Survey due @ Sept. meeting	Eval. Policy as amended M. B. Tomasso 2nd H. Lewis all Director Survey M. H. Lewis 2nd Director Formas amended	Seasons all M. B. Kepple 2nd B. Tom. all
3			
New Business		Motion By	Approved By
1	none		
2	Meeting Adjourned Motion: Hal Lewis 2nd: Bernie Redmond		
3			
Other Notes & Information			

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