Meeting Minutes – Port Byron Library Board of Trustees

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Meeting Information** | | | | | |
| **Date:**  March 7, 2024 | |  | **Location:** | | Port Byron Library |
| **Time:** | | Start: 6:00 pm  End: 6:48 pm | **Meeting Type:** | | Board of Trustees Monthly Meeting |
| **Called By:** | | Joyce Alfred | **Facilitator:** | | Joyce Alfred |
| **Submitted by:** | | Mary Beth Howell |  | |  |
| **Attendees:** | | Bernie Redmond, Sharon Mills, Hal Lewis, Joyce Alfred, Amanda Hare, Mary Beth Howell, Rachel Kepple, Andrea Seamans,  Absent: Bernie Tomasso | | | |
| **Guests:** | | Amy Lamouroux | | | |
| **Reports** | | | | **Presenter** | |
| **1** | Approve Meeting Agenda  Motion: Andrea Seamans  Second: Sharon Mills  All Approved | | | Joyce Alfred | |
| **2** | Approve Meeting Minutes from Previous Meeting (Feb 2024)  Motion: Bernie Redmond  Second: Amanda Hare  All Approved | | | Joyce Alfred | |
| **3** | Treasurer’s Report  Motions to accept the treasurer's report  Motion: Sharon Mills  Second: Rachel Kepple  All Approved | | | Bernie Redmond | |
| **3** | Director’s Report   * February Balance Sheet Budget * CD did roll over * March Programming * Payroll Report * Circulation Report - circulation is up from last year * Proposition ballot vote for increase * Grant submitted for metal detecting program - Tompkins County * FLLS - mini grant - Amy working on it * New Volunteers - need to update volunteer policy & background checks * Eclipse Program - viewing party - April 8th - need to register   Motions to accept the director’s report  Motion: Andrea Seamans  Second: Rachel Kepple  All Approved | | | Amy Lamouroux | |
| **Old Business** | | | | **Motion By** | |
| **1** | None | | |  | |
| **New Business** | | | | **Motion By** | |
| **1** | Second Terms for Board Members   * First terms are up for Mary Beth Howell, Hal Lewis, Bernie Redmond, Joyce Alfred and Bernie Tomasso. * Mary Beth Howell, Bernie Redmond, Bernie Tomasso and Joyce Alfred would like to extend their term for a second term. Hal Lewis has declined a second term.   A motion was made to accept the second term for board members Mary Beth Howell, Bernie Redmond, Joyce Alfred and Bernie Tomasso. | | | Motion: Sharon Mills  Second: Andrea Seamns  All Approved | |
| **2** | Officer Positions   * A motion was made by Mary Beth Howell and seconded by Rachel Kepple for Amanda Hare to be accepted into the position of President. * A motion was made by Mary Beth Howell and seconded by Sharon Mills for Andrea Seamans to be accepted into the position of Vice President. * A motion was made by Sharon Mills and seconded by Rachel Kepple for Bernie Redmond to be accepted into the position of Treasurer. * A motion was made by Andrea Seamans and seconded by Amanda Hare for Mary Beth Howell to be accepted into the position of Secretary. | | | Motion: Mary Beth Howell  Second: Rachel Kepple  All Approved  Motion: Mary Beth Howell  Second: Sharon Mills  All Approved  Motion: Sharon Mills  Second: Rachel Kepple  All Approved  Motion: Andrea Seamans  Second: Amanda Hare  All Approved | |
| **3** | Vote on Budget   * A motion was made to approve the 2024 Budget as printed. | | | Motion: Mary Beth Howell  Second: Hal Lewis  All Approved | |
| **3** | Meeting Adjourned | | | Motion: Rachel Kepple  Second: Hal Lewis  All Approved | |
| **Public Comments** | | | | **N/A** | |
| **Other Notes & Information**   * Amanda Hare asked if we needed to change the people on the committee’s? Amy will look into it for the next meeting. * March 27, 2024 - Difficult Situation Seminar - does count for Trustee Training. Amy will be attending the webinar at the library. | | | | | |
| **Next Meeting - April 4, 2024** | | | | | |